



2012 Rio Grande Valley Veterans Summit *Proudly Serving our Heroes!*

Dear Exhibitor:

On behalf of Congressman Blake Farenthold, District 27-TX, I invite you to exhibit at our annual Rio Grande Valley Veterans Summit – *Proudly Serving Our Heroes!* at ITEC Center, Central Plaza (Opening Ceremony) and West Plaza (Job Fair Exhibit), 301 Mexico Blvd., Brownsville, Texas 78520. Opening Ceremony will begin at 9:00am and Exhibits will open at 10:00 a.m. and close at 1:00 p.m. The summit is free to our exhibitors/vendors and to the veterans and their family. Each exhibit booth will include a table and two chairs and a sign with company name and booth number. The exhibits will be in the Veterans Summit presentation area in the Central & West Plaza; exhibits are strategically located between the midway break and the Panelist Discussions.

The Rio Grande Valley Veterans Summit – *Proudly Serving Our Heroes!* meeting schedule is arranged to draw attendees to the exhibits throughout the afternoon. The exhibits will be open at 10:00 a.m. to 1:00 p.m. on Saturday, July 21, 2012.

Attached is an application/contract for exhibit space and further descriptive materials. I look forward to your exhibiting with us this year! Check out our website - www.farenthold.house.gov - for additional information. Exhibitors will be acknowledged in the Rio Grande Valley Veterans Summit – *Proudly Serving Our Heroes!* Program.

For additional information please contact Christopher Lawrence at 956.544.8800 or at christopher.lawrence@mail.house.gov or visit our website www.farenthold.house.gov.

Sincerely,

Christopher Lawrence
Special Projects

Congressman Blake Farenthold (TX-27)
1805 Ruben Torres
Ste. 27-B
Brownsville, Texas 78521

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christopher.lawrence@mail.house.gov

www.farenthold.house.gov

EXHIBITS

2012 Rio Grande Valley Veteran Summit – *Proudly Serving Our Heroes!*

ITEC Center, Central & West Plaza, 301 Mexico Blvd., Brownsville, Texas 78520

Exhibit Area 10:00 a.m. – 1:00p.m. on Saturday, July 21, 2012

Anticipated attendance: 500

EXHIBIT AREA AND EQUIPMENT

Each exhibit area will include: 1-6' table and 2-chairs; 1- Identification sign indicating company name and booth number. Exhibitor will provide tablecloth, extension cord, signage, decorations, promotional items, etc.

Goodies may be given to our Veterans, however, items for sale are prohibited.

INSTALLATION AND DISMANTLING

Installation may begin at 8:00 a.m. on Saturday, July 21, 2012. All exhibits should be ready at 9:00 a.m. Exhibits must remain in place and staffed until 1:00 p.m.

ASSIGNMENT OF SPACE

Exhibit space assignment will be based on date of receipt of application. Contract for exhibit space on the enclosed application form and return it to Congressman Blake Farenthold's Office, Attention Christopher Lawrence, as soon as possible.

SAFETY PRECAUTIONS

Exhibit materials are to comply with federal, state, city, insurance underwriters, and ITEC Center safety regulations.

LIABILITY

Congressman Blake Farenthold, his staff and the ITEC Center employees will be indemnified and held not liable for claims, loss, injury, cost or damage related to any person or property from whatever cause. The care of all exhibit material will be the responsibility of the exhibitor or his/her representative.

EXHIBITORS' ELECTRICAL SERVICE

There is limited electrical outlets throughout the ITEC Center. Please note on the registration form if you are needing electrical service.

INTERNET ACCESS

The ITEC Center is a wireless building and have very limited dead areas. Please note on the registration form if you are going to be accessing the internet through the wireless connection in the ITEC Center.

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Application for Exhibit Space

All Exhibitors, please return completed form, by Wednesday, July 18, 2012, to:

Congressman Blake Farenthold (TX-27)
1805 Ruben Torres
Ste. 27-B
Brownsville, Texas 78521

or fax to 956.544.8801

or by visiting www.farenthold.house.gov and submitting form by e-mail christopher.lawrence@mail.house.gov

PLEASE PRINT

COMPANY/AGENCY/
ORGANIZATION: _____

AUTHORIZED BY:
FIRST NAME: _____ LAST NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT NUMBERS: _____

E-MAIL ADDRESS: _____

EXHIBIT STAFF
FIRST NAME: _____ LAST NAME: _____

ADDRESS: _____

PHONE: (____) _____ FAX: (____) _____

() NEED ELECTRICAL CONNECTION () USING ITEC WIFI

AUTHORIZED COMPANY/AGENCY/ORGANIZATION

SIGNATURE _____ DATE _____

AUTHORIZED Congressman Blake Farenthold's authorized representative.

SIGNATURE _____ DATE _____